

## **Donor Privacy Policy**

*Last Updated: August 18, 2025*

inSIGHT Through Education, Inc. (“inSIGHT”) is committed to respecting and protecting the privacy of our donors. This policy explains how donor information is collected, used, protected, and managed.

### **1. Information Collected**

Personal information is collected when a donation is made, when registering for an event, when signing up for communications, or when interacting with inSIGHT in other ways. This information may include:

- Contact information (name, address, email address, phone number).
- Donation information (donation amounts, payment method, credit card information).
- Information on events attended and publications received.
- Any other information provided by the donor to inSIGHT.

This information is collected through online donation forms, event registrations, direct contact (phone, email, mail), and other interactions.

### **2. How Information Is Used**

Donor information is used to further inSIGHT’s activities and purposes.

Personal information is used to:

- Process donations and send acknowledgements.
- Manage event registrations.
- Communicate about the mission, programs, and opportunities.
- Inform donors about the impact of programs and inspire continued support.
- Maintain accurate and up-to-date donor records.

### **3. No Sharing of Personal Information**

inSIGHT will not sell, rent, lease, or provide in any form, personal information to other organizations. Mailings or other communications will not be sent on behalf of other organizations. Personal information may be disclosed when required by law.

#### **4. Sharing with Third Parties**

Donation information may be shared with trusted third-parties including any service providers who help process donations, manage donor communications, or provide other services. These third parties are carefully vetted and subject to strict confidentiality obligations. For example, card authorization and fraud screening services may be used to verify credit card information.

#### **5. Donor Recognition and Choice**

Unless a donor requests anonymity, inSIGHT may publicly recognize donors in print, digital and other communications to acknowledge their generosity. Consent to recognition is implied when a donation is made unless the donor indicates a preference for anonymity. Donors wishing to remain anonymous may note this on the donation form, on the online giving portal, or by contacting inSIGHT directly. All requests for anonymity will be honored.

#### **6. Data Security**

Reasonable physical, electronic, and managerial measures are employed to protect donor information from unauthorized access, disclosure, alteration, or destruction. Secure transaction methods are utilized, and sensitive data transferred to third-party payment processors is handled with appropriate safeguards. However, please know that no method of transmission over the internet or method of electronic storage is 100% secure.

#### **7. Removing Your Name from the inSIGHT Mailing List**

Please contact [info@insightthrougheducation.org](mailto:info@insightthrougheducation.org) | 561-570-2656 if you wish to be removed from the mailing list.

## **8. Changes to This Policy**

This Donor Privacy Policy may be changed at any time, and the "Last Updated" date at the beginning of the policy will be updated. Review this policy periodically. Notice of material changes will be provided through email or website announcements.

## **9. Contact Information**

For comments or questions about our donor privacy policy, or to review the information collected, contact [info@insightthrougheducation.org](mailto:info@insightthrougheducation.org) or 561-570-2656.

You can also contact:

inSIGHT Through Education, Inc.

PO Box 33054 Palm Beach Gardens, FL 33420